

MyGrower Account Set-up Instructions for Online

Online bill pay must be set-up online before it can be used in the app

Our NEW app & online bill pay is now live!!

A few things the Co-op will need from you to be able to view your account online or through the app. Please call us or email us with this information.

- Email address
- Bank acct# & routing# (if you would like to do the online bill pay)

If you have any questions or need help getting set-up, call us or stop in the office.

Email: peetzco@peetzplace.com
Office #: 970-334-2204

#1

Below is a sample email that is sent once the Co-op has set you up in MyGrower. **Please check your spam folder for this email.** The username and temporary password in your email are what you will use to log into your account for the first time.

To set-up your account online, click the link in the email and it takes you to the log in screen

You have been setup with a user account on MyGrower.

Username example@peetzplace.com
 Temporary password: jkwx499mlr

From your computer, use the following link to login into your account:

<https://mygrower.culturatech.com/#/portal/login/e171a6f2-7e89-4625-a488-afb301245156>

#2

MyGrower Portal Login

Username:

Password:

AUTHENTICATE

Forgot your password? [Click here](#)

#3

Edit password

New password:

Password confirmation:

SEND

Once you have logged in with your temporary password you will be prompted to create your new password. Once completed the system will take you back to the login screen. Enter your username and the new password you just created and hit authorize. this will take you to your home screen.

#4

At the top of your home screen click **Payment Set-up**

We have to have your routing and account number at the office for this to work

Payment Set-up

The screenshot shows the MyGrower home interface. At the top right, there is a navigation bar with a 'Payment Set-up' button highlighted by a black box. Below the navigation bar, there are sections for 'Name ID', 'Locations', and 'Commodity Description'. The 'Name ID' section shows 'All Name IDs' and 'All locations'. The 'Locations' section shows 'All locations' and a 'FILTER' button. The 'Commodity Description' section shows 'No storage that match your search.'

Your payment set-up screen will be displayed. At the bottom of the screen you need to enter your bank name and select whether the account is checking or savings. When finished hit SAVE. **You are set-up and ready to pay online!!**

Name Id	Description	Bank Name	Account Type	Bank Routing Number	Bank Account Number
DOEJOH	John Doe	My Bank	Checking	000000000	123456789
WILL AUTO POPULATE		NEED TO ENTER AND SELECT		WILL AUTO POPULATE	

1 - 3 of 3 items

HIT "SAVE" WHEN FINISHED SETTING UP PAYMENT DETAILS

SAVE